



OFFICE OF THE
DEPARTMENT OF PUBLIC WORKS

MUNICIPAL BUILDING - 195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

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GLENWOOD CEMETERY

GENERAL REGULATIONS AND GUIDE LINES

RESTRICTIONS AND GENERAL CARE

1. No wood chips, crushed stone, or anything of this nature allowed around monuments.
2. Speed limit of 10 M.P.H. on cemetery property.
3. Vandalism and theft of cemetery property shall be subject to punishment by law.
4. Trash must be placed in proper receptacles, and may not be left by the side of the road.
5. The Cemetery is not responsible for items lost or stolen from Grave Site Lots.
6. The Cemetery is not responsible for damage to planting caused by Plowing or Mowing.
7. The Cemetery opens at 7:30 A.M. and closes at the end of the work day.
8. All Christmas decorations, including Wreaths, Trees, or other temporary arrangements, and their containers will be removed from each lot in March.
9. Absolutely no trees are allowed to be planted in Burial Lots. No Azaleas, Rose Bushes, or similar plants will be allowed.
10. A proprietor may plant flowers in front of, and/or in back of an upright Monument only. The flower bed is not to exceed the length of the monument base, and a width of not more than twelve inches. Flowers placed on or near flat markers must be in proper containers above the ground which can be easily moved to facilitate grass mowing. All other planting is to be done ONLY after the approval of the Cemetery Superintendent. Any planting done, not in accordance with these restrictions, can be removed by the Cemetery Department.
11. Shrubs are to be maintained by the Lot owner. They must be trimmed and cared for or Cemetery Department has the right to remove them.

12. No glass containers, or tin cans as flower containers, are allowed on Cemetery Property.
13. No urns, boxes, markers, boxed wreaths, fence, curbing, hedge, trees, or ornaments or memorials of a permanent nature shall be placed upon the graves or lots without the approval of the Cemetery Superintendent or his representatives.
14. Flowers must not be brought into the cemetery except for decoration, and they must not be carried out of the cemetery under any pretense whatsoever, except by the permission of the Superintendent.
15. The Cemetery Department is not responsible for any flowers or any other decorations placed on graves or lots by the owner.
16. No person shall gather any flowers, either wild or cultivated, in the cemetery, nor shall they mark, deface, or injure any monument or other structure within the Cemetery.
17. No person shall discard any refuse, rubbish, glass jars, vases, or bottles within the cemetery, except in the proper receptacles.
18. Behavior unbefitting the sanctity of the Cemetery is prohibited.
19. Children are not allowed in the cemetery except when accompanied by their parents, or some adult having them in charge.
20. No sign of any kind, or letter wooden boards, except as erected by the Superintendent, will be allowed within the Cemetery.
21. No firearms of any kind are allowed within the Cemetery, except for use in military salutes.
22. No lot shall be sold to any association, group, or organization.
23. On graves, or lots where no upright monument has been erected, under no condition shall the sod be allowed to be broken or removed.
24. Permission for gravestone rubbing must be obtained from the Superintendent or his representative.
25. Dogs will **NOT** be allowed in the cemetery under any circumstances, with the exception of a blind person with a seeing eye dog.

REGULATIONS FOR BURIALS

1. The Town of Maynard is not responsible for grave opening orders received by telephone.
2. There will be no interments on the following holidays; New Years Day, Memorial Day, Independence Day, Thanksgiving Day, or Christmas Day.
3. The right to be granted to the owner of any lot or grave is a sole and exclusive right of burial, and of the erection of monuments or markers subject to the terms, conditions, and regulations as they may exist from time to time. The premises in which such rights are granted shall be used only for the purpose of a place of burial for the human dead.
4. The proprietors of rights of burial in the cemetery or their heirs, shall not grant, sell, alienate, or convey the said executive right of burial to a person or persons without having obtained the written approval and consent of the Commissioners, but it shall be optional with the Commissioners to grant or withhold such approval and consent.
5. All burials shall be under the personal charge of the Superintendent of Cemeteries. No interments shall be made until the Superintendent shall have been furnished with a permit as required by law of the Commonwealth; also with an order from the owner of the right of burial in the lot in which the interment is to be made, or from a legal representative. No interment shall be made until the fees provided for in the schedule adopted by the Commissioners shall have been paid.
6. Any outstanding obligations due the Town, such as perpetual care or annual care, must be paid before any grave is opened.
7. The Cemetery Department reserves the right to correct any errors that may be made by it, either in making interments, disinterments, or removals, and shall not be held liable due to the failure of any devices to operate normally, or conditions beyond our control, which may develop without our knowledge.
8. The Cemetery Department shall not be held responsible for any order given or mistake occurring, due to the lack of precise and proper information or instructions as to the particular space, size, and location in a lot where an interment or disinterment is desired.
9. All non-cremated interments shall be made in a concrete box of one-piece construction with a one-piece cover, sufficient to permanently support the weight above it.

10. No grave shall be opened for interment by any person not in the employ of the Cemetery Department.

MONUMENTS

1. Only one upright monument is allowed on a family lot, and it must be centered.
2. On all single graves, and on certain two-grave lots, only markers flush with the ground are allowed.
3. No monuments or markers will be placed without notifying the Cemetery Office.
4. No upright monuments or flat markers will be placed or allowed on any lot that has not been placed under perpetual care.
5. Flat markers shall be set so that the top is flush with the ground. This includes individual grave markers, infant markers, G.I. markers, and lot corner markers.

AUTHORIZATION

1. The Superintendent shall have direct charge of the cemeteries under his or her care, and is empowered, authorized, and required, with or without the interventions of the Cemetery Commissioners, to enforce these rules and regulations.
2. The Cemetery Commissioners shall have the authority to grant permission to proprietors to depart in special instances from the provisions of the foregoing regulations in cases where it clearly appears that the spirit and intent of the regulations will not thereby be violated.
3. The Cemetery Commissioners reserve the right to revise and/or amend the above rules and regulations at any time.
4. If you have any questions concerning possible new rules or regulations, please check with the Cemetery Department Office.